

Class B Introductory Course in Driver Education (Class C Vehicles)

Requirements to provide the introductory course in driver education instruction to applicants for a Class B driver education instructor license. A licensed Class A driver education instructor may be authorized by the Secretary of State to provide the introductory course in driver education instruction for Behind-the-Wheel (Class B) driver education instructor license applicants required by [Chapter 9 Rules Governing Driver Education](#) §4, subsection 4.

- A. **Requirements.** A person seeking authorization under subsection 9 must meet the following requirements.
- (1) The person must be a licensed Class A driver education instructor for the preceding five years and have taught at least 10 complete driver education courses.
 - (2) The person must not have violated any statute or rule governing driver education or any condition or restriction placed on any license issued pursuant to these rules for which administrative or other enforcement action was taken within the last five years.
 - (3) The person must complete an instructor preparation program as approved by the Secretary of State.
 - (4) The person must be observed and approved by the Secretary of State, BMV, Driver Education unit, teaching the first classroom and behind-the-wheel instruction of a Class B Introductory Course in Driver Education taught by the person.

Course Curriculum

Minimum 8 hours to include 5 hours behind-the-wheel instruction

The introductory course in driver education for Class B driver education instructor license applicants must be based on the approved curriculum, include harassment prevention training, provide a minimum of eight hours of instruction and include behind-the-wheel training. The proposed curriculum must be submitted to the Secretary of State, BMV, Driver Education unit for review and approval.

A course instructor must provide the Secretary of State, in writing, notification of a Class B Introductory Course at least 10 days prior to the start of the course.

The following is an outline of course content required for the course. Please submit your proposed course syllabus for approval.

Classroom

Time: 3 hours

Administrative Responsibilities

- Overview of driver education rules (Chapter 9: Rules Governing Driver Education) to include: Vehicle requirements – signs, insurance, safety equipment and Explanation of the instructor road test
- Rules of the road – to include signs, signals, Title 29-A and the Motorist Handbook & Study Guide
- Restricted permit – This license acts as the restricted instruction permit described in 29-A MRSA§1304(1)(F). A person enrolled in an approved driver education program may operate a motor vehicle as part of that program when accompanied by the holder of this license. The license is not valid for private driving instruction.
- Harassment prevention training to include sexual harassment.

Behind –the-Wheel

Time: Phase A, 1 hour

Instructor demonstrates proper teaching methods for the sixteen mandatory and four optional behind-the-wheel subjects. (See Candidate Skills Report on next page)

- No more than two candidates in the vehicle with the instructor.

Time: Phase B, 4 hours

Instructor candidate's peer teach the twenty subjects, acting both as student and instructor. Class A instructor will critique and evaluate instructor candidates using the Candidate Skills Report.

Total course time: 8 hours

Class B Instructor Candidate Skills Report

Instructor Candidate: _____ Date of Birth: _____

Candidate's School Affiliation: _____

Class A Instructor: _____ Date: _____

All sixteen mandatory subjects must be covered plus at least four optional subjects.

No.	Maneuver	Mand./Optional	Sat.	Unsat.
1	Outside Checks, Entering the Car Safely	Mandatory		
2	Inside Checks (Vehicle Orientation)	Mandatory		
3	Starting the Engine	Mandatory		
4	Braking	Mandatory		
5	Tracking in a Straight Line, Tracking on Turns	Mandatory		
6	Hand-Over-Hand Steering/Push-Pull Steering	Mandatory		
7	Steering from/to the Curb	Mandatory		
8	Leaving the Car Safely	Mandatory		
9	Changing Lanes	Mandatory		
10	Right Turn	Mandatory		
11	Left Turn	Mandatory		
12	Tracking to the Rear	Mandatory		
13	Parallel Parking	Mandatory		
14	Starting on an Uphill Grade (Hill Stop)	Mandatory		
15	Managing Power and Speed	Mandatory		
16	Managing Visibility, Time and Space in Various Environments	Mandatory		
17	Two-Point Turn, Backing Into a Driveway	Optional		
18	Two-Point Turn, Heading Into a Driveway	Optional		
19	U-Turn	Optional		
20	Three-Point Turn	Optional		
21	Angle Parking	Optional		
22	Perpendicular Parking	Optional		
23	Expressway Entry	Optional		
24	Expressway Exit	Optional		
25	Passing	Optional		
26	Starting the Engine, Manual Shift	Optional		
27	Putting a Car with Manual Shift in Motion	Optional		
28	Shifting to a Higher Gear	Optional		
29	Downshifting	Optional		
30	Stopping from Low Gear	Optional		
31	Emergency Downshifting	Optional		
32	Parking Downgrade	Optional		
33	Shared Turning Lane	Optional		
34	Rotary	Optional		
35	RR Crossing	Optional		

Comments: